

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: 540-422-8350

Fax: 540-422-8355

NOTICE OF CONTRACT RENEWAL

DATE: August 31, 2021

COMMODITY NAME: Temporary General/Manual Labor Staffing Agency Services

CONTRACT NUMBER: 10-19tpc

CONTRACT PERIOD: August 15, 2018 through August 31, 2019
1st Renewal: September 1, 2019 through August 31, 2020
2nd Renewal: September 1, 2020 through August 31, 2021
3rd Renewal: September 1, 2021 through August 31, 2022

RENEWAL OPTIONS: Four (4) One Year Renewals

CONTRACTOR(s):

Primary (This contract has not been renewed. Contact Secondary) PSG-10-19tpe

V/N: 650785

~~Penguin Services Group, Inc.~~

~~1432 Duke Street~~

~~Alexandria, VA 22314~~

~~Attn: Alex Atwood~~

~~Phone: 202-421-3290 Fax: 703-852-3878~~

~~Email: aatwood@penguinstaff.com~~

Secondary -

V/N: 650778

DI-10-19tpc - (Should the primary contractor be unable to provide requested service, contact this contractor)

Diskriter, Inc.

2840 Library Road, Suite 300

Pittsburgh, PA 15234

Attn: Laveena Yadav, CEO

Phone: 1800-242-1622 Fax: 877-815-6528

Email: Laveena.Yadav@diskriter.com

Email: business.coordinator@diskriter.com

Tertiary -

V/N: 637171

LFV-10-19tpc (Should the primary & secondary contractor be unable to provide requested service, contact this contractor)

Labor Finders of Virginia, Inc.

PO Box 785

Manassas Park, VA 20113

Attn: Ed. Seeley, Vice President

Phone: 703-393-6650 Fax: 703-393-6656

Email: Ed.seeley@laborfinders.com

TERMS: Net 45 days

FOR FURTHER INFORMATION CONTACT: Rachel Cuervo, P-Card Admin/Buyer

Phone: 540-422-8353

Rachel.Cuervo@fauquiercounty.gov

NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 428-8351 or 8352.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor’s invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via email, fax or courier.
5. Renewals: As stated on the face of this notice.
6. Price Adjustments: Changes to the firm, fixed prices as stated herein will be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.
7. Price: ~~Penguin Services Group, Inc.:~~ ~~\$16.97 Regular Time/ \$25.45 Overtime~~
 Diskriter, Inc.: \$19.49 Regular Time/ \$29.23 Overtime
 Labor Finders of Virginia, Inc.: \$20.00/Hr/Laborer Regular Time +
 Transportation Fee: \$ 25.00/day, one fee per
 4 laborers, for job sites more than 25 miles
 from local Manassas office.
8. Use of Contract by Other Political Jurisdictions: This clause is contained in IFB 10-19tp, which became this contract. This contract may therefore be extended to Northern Virginia, Metropolitan Washington Council of Governments jurisdictions and other jurisdictions and the Political Subdivisions of the Commonwealth of Virginia with the Authorization of the Contractor. FCG&PS acts only as the “Contracting Agent” for these jurisdictions and political subdivisions.